

# Quality, where it matters most

- ▶▶ higher accuracy levels
- ▶▶ faster turnaround time
- ▶▶ more cost-effective



## FORE TRANSCRIPTIONS

A Cost-effective Medical Transcription Service Provider  
HIPAA Compliant Business Associate

# Quality, where it matters most



## vision

To provide excellent, affordable and reliable Medical Transcription services to healthcare facilities across the globe.

## mission

To constantly provide value-added services and improved customer care through continuous process upgrades and customer-centric policies.

To provide equal opportunities to each of our employees and to establish norms that are fair and equitable, thereby improving the work environment and efficiency levels of every employee.

## features and benefits

Fore has fully-trained medical transcriptionists working at its state-of-the-art facility in Bangalore, India. Fore's transcription service is designed to give clients the economic benefits of outsourcing.

The time zone difference between India and the US offers the critical factor of time saving. With a competent workforce, Fore can cater to the growing demand of healthcare professionals for IT-enabled services.

Some of the key features of Fore's services are

- Easy transfer of audio files and transcribed reports by FTP
- 12 hour turn-around time
- No requirement of costly on-site transcription resources
- No overtime or extra staffing during high-volume periods
- Accuracy, Flexibility and Security
- Document retrieval facility from our archives
- Tracking and status reports
- Archived reports stored up to three months

Our people are our biggest asset.

We fully appreciate the fact that well-trained and committed personnel with exceptional work ethics make all the difference in a service industry like Medical Transcription. At Fore, our people are the most valuable resource and they continue to add to our success.

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## people

We have a stringent screening process, both for recruiting experienced personnel as well as for our in-house free training program. Our compensation plan is performance-based and incentive-driven, and it has helped us to hire and retain the best in the industry.



*“I have been reading several of the reports and I am quite happy with the service. The work that I am getting back is very professional, very prompt and very nice and the spelling is very good. Thank you very much for your work.”*  
Ezra S. El-Kayam, M.D.

## specialization

Fore Transcriptions specializes in providing transcription services in the fields of Gastroenterology, Cardiology, Orthopedics, Pediatrics, Genitourinary, Neurology, Dermatology, Obstetrics & Gynecology, Radiology, Endocrinology, Oncology, Ophthalmology and Urology.

## quality-driven

At Fore, each document goes through at least one quality check and when needed, it is checked a second time. The process is handled by MTs at different levels. Every effort is made to see that quality is maintained throughout the transcription and editing process. This system has been put in place so that every document that is uploaded to the

client can be 98.5% accurate, conforming to AAMT standards.

## management

We are a privately-held company providing transcription services to multi-specialty hospitals, and clinics in the US for several years.

Fore Transcriptions Private Limited is a zero-debt company and is confident and capable of financing future expansions as and when the need arises.

## service history

We have been successfully serving the US Healthcare Industry since 1999. Committed to providing Quality, Value and Customer satisfaction and we have continued to grow since inception.

We are HIPAA compliant.

We have deployed systems and procedures that adequately address the issues of security and confidentiality. Quality, security and turnaround time are areas that we constantly monitor due to the critical nature of healthcare information.

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## Fore Transcriptions

We believe in exceptional customer service.

We assure timely delivery of client-ready documents.

We understand the importance of quality and turn-around time.

We use technology and resources to reduce your cost of operation.

We are aware of the need for maintaining privacy and security  
of protected health data.

We believe our carefully designed infrastructure,  
congenial working atmosphere and above all a  
charged and committed workforce are our strengths.

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Fore Transcriptions Private Limited  
# 93, 1st Floor, Wheeler road  
Cox Town, Bangalore - 560 005 India  
Tel : +91-80-2548 4976 / 2548 2943  
[www.foretranscriptions.co.in](http://www.foretranscriptions.co.in) / [www.foremedicalbilling.com](http://www.foremedicalbilling.com)